Annexure - K

Mandatory Disclosure Form for Accreditation

1. Details of the institution:
   1.1 Name of the Institution: _____________________________________________________________
   1.2 Date of Establishment: _____________________________________________________________
   1.3 Complete postal address: ____________________________________________________________
      P.O.: _______________________________ Block: _____________________________________
      Tehsil/Taluka: ______________________________ Town/City: _____________________________
      District: ______________________ State: ______________________ Pin: ____________________
   1.4 Phone (with STD code): ____________________________________________________________
   1.5 Fax (with STD code): _______________________________________________________________
   1.6 E-mail: _________________________________________________________________________
   1.7 Website Address: __________________________________________________________________
   1.8 Nearest Railway Station: ____________________________________________________________
   1.9 Nearest Town: ____________________________________________________________________
   1.10 Type of Institution (Boys/Girls/Co-Education): _________________________________________
   1.11 Status of Institution (Minority/Non-Minority): _________________________________________
   1.12 Principal: ________________________________ Mobile No: ______________________________
      Email ID: ________________________________________________________________
   1.13 Director/Manager: _______________________________ Mobile No: ________________________
      Email ID: ________________________________________________________________________

2. Management:
   2.1 Government owned: _______________________________________________________________
   2.2 Government aided: _______________________________________________________________
   2.3 Self-financed: _________________________________________________________________
   2.4 Any other (please specify): _________________________________________________________
   2.5 Governing Board Members: _________________________________________________________
   2.6 Frequency of Meeting and date of last meeting: _________________________________________
3. **Land:**

3.1 Whether copy of the Affidavit in the prescribed format has been displayed on the website as required under Regulation 8(9) of the NCTE Regulations, 2007

3.2 Land Identification

(Plot/Khasra No.)

3.3 Land Area in sq mts.

3.4 Whether the Title of the land is on:

Ownership basis

3.5 Title of the land is on lease

as per law

3.6 Duration of the lease

3.7 Land Use Certificate obtained for Educational Institution

4. **Manpower (Photographs of Teaching Faculty should be displayed)**

4.1 Details of proposed/appointed teaching staff

(Date of birth, Qualification, Professional Qualification, and other relevant information)

4.2 Details of proposed/appointed non-teaching staff

4.3 Whether new teachers are CTET qualified

5. **Building**

5.1 Construction of the building is complete

5.2 Building is yet to be constructed

5.3 Building is fire safety-proof

5.4 Building is disabled friendly

5.5 Common room for boys/girls available

5.6 Date of completion of the Building

5.7 Covered Area in sq mt.

5.8 Number of classrooms

6. **Library:**

6.1 The Library has separate reference section/

Journals section and reading room

6.2 Number of books in the library:

6.3 Total number of educational Journals/periodicals being subscribed:

6.4 Number of encyclopaedias available in the library:

6.5 Number of books available in the reference section of the library:

6.6 Seating capacity of the reading room of the library:

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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7. **Facilities for games and sports:**
   - 7.1 Own playground
   - 7.2 Playground of another institution on sharing basis
   - 7.3 Gymnasium/Multipurpose hall
   - 7.4 Facilities for gymnasium
   - 7.5 Facilities for athletics
   - 7.6 Facilities for indoor games
   - 7.7 Facilities for outdoor games
   - Yes | No

8. **Other facilities available:**
   - 8.1 Canteen facilities available or not
   - 8.2 Medical facilities available or not
   - 8.3 Hostel facilities available or not
   - Yes | No

9. **Beneficiary**
   - 9.1 Student Satisfaction Survey
   - 9.2 Teacher Satisfaction Survey
   - 9.3 Parent Satisfaction Survey
   - Yes | No

10. **10.1 Financial Status**

<table>
<thead>
<tr>
<th>Year</th>
<th>Income</th>
<th>Expenditure</th>
<th>Surplus/Deficit</th>
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<tbody>
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10.2 **Fee structure**

<table>
<thead>
<tr>
<th>Class</th>
<th>Tuition Fee per month</th>
<th>Any other Fee</th>
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**Note:** This is the minimum information to be provided. Institutions, however, may like to add further inputs for information of stakeholders.